



# Southeast Kickball Fest 2011

## Registration Process



**Tip!** 1<sup>st</sup> round game times start at 8a, 9a, 10a & 11a on Saturday, July 30<sup>th</sup>. Game time requests are based on **first-come, first-serve so register your teams early** to request your preferred start time. Additionally, once capacity is reached registration will close early.

### **Southeast Kickball Fest 2011 – Registration Process**

For this one-weekend tournament, **Captain's** will register and pay for their entire team up front at one time. Captain's can determine how many people they will have on their team and retrieve the cost from their teammates. Teams MUST have a minimum of 12 players and there is no maximum.

For the 2011 event, only **Captains** need to register and are responsible for having a minimum of 12 teammates prior to the start of the tournament. **Teammates** are not required to register for this one-time event, but they **will be required to acknowledge and sign the event Player Waiver prior to the start of the 1<sup>st</sup> round games.**

Here are the steps to register as a **CAPTAIN**:

#### **A) Registering as a CAPTAIN:**

- 1- From the [SoutheastKickballFest.com](http://SoutheastKickballFest.com) home page, click "Click Here to Register" in the middle of the page.
- 2- Enter your Personal Profile Info and click "Continue".
- 3- Review and acknowledge by checking the boxes that you have read and accept the Terms & Conditions and the Player Waiver for the tournament.
- 4- In the dropdown, click on "Let me select an available season" and click "Continue".
- 5- On the Select a Season for Registration page, in the dropdown click on "Team Captain (Create New Team)"
- 6- As a Captain, create a Team Name, Team Invite Code and provide the Estimate of Number of Players on your team. Then click "Continue".  
NOTE: Team Invite Code and Estimate of Players will NOT be used for this event, but are required fields within the system so you can place the number 1 in both fields.  
NOTE: You do NOT need to select a team t-shirt color – teams are encouraged to create their own uniforms and we will have awards on the best dressed teams)
- 7- For the Additional Registration Info page, select t-shirt size and click "Continue".  
NOTE: The t-shirt size will NOT be used for this event, but is a required field within the system so you can select any option.
- 8- On the Payment page, complete payment information and click "Submit Payment".



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- 9- Once you complete registration, you will see your receipt and receive an email with your registration information. **Shortly after you complete registration, you will receive an email with your receipt and other tournament details.**
- 10- **EMAIL your teammates** all details you receive from the tournament committee as they will not receive any correspondence since they have not registered.
- 11- After registration, you can login to the Members Area via the link at the top-right of the [SoutheastKickballFest.com](http://SoutheastKickballFest.com) home page to access your profile and team information, and you will receive a Welcome Email with more detailed information as the tournament approaches.

For questions, you can email us at [SoutheastKickballFest@gmail.com](mailto:SoutheastKickballFest@gmail.com).

Bring your game – and your party!

Cheers,

The SEKF Management Committee